



1415 Freeway Drive
Mount Vernon, WA 98273-1436
Phone: (360) 424-7104
www.SkagitPUD.org

March 19, 20201

City of Sedro-Woolley
Attn: Doug Merriman
City Supervisor
325 Metcalf Street
Sedro-Woolley, WA 98284

Public Utility District No. 1 of Skagit County (District) and the City of Sedro-Woolley (City) desire to enter into an agreement to distribute COVID-19 Customer Assistance Program (CCAP) funds from April 1, 2021 through December 31, 2021. The City is providing utility assistance grants to households that have suffered financial hardship directly related to the COVID-19 public health emergency. The District will administer the funds on the city's behalf according to the following terms:

1. The City of Sedro-Woolley has identified up to five thousand (\$5,000) dollars of available funding to assist households impacted by the COVID-19 emergency.
2. Recipients must certify that they have been negatively impacted by the COVID-19 emergency. The impact resulted in loss of income, and/or increase in expenses, or other hardship that prevents the household from paying their utilities.
3. The recipients service address must all be located within the Sedro-Woolley City limits and have a Skagit Public Utility account in their name.
4. Recipients will receive a one-time grant with a maximum amount up to \$200.
5. Recipients will receive a credit on their Skagit Public Utility account balance, 60-days or more past due, at time their application is approved by the District.
6. Each month the District will report to the City the customers who received credits on their account during the prior month. The report will include each customer's name, account number, service address, and the amount 60 days past due credited to their account.
7. The District will be reimbursed at the end of each month for the Sedro-Woolley customers that qualified and received CCAP funds.
8. The District will contact and qualify eligible customers that meet the terms as outlined in this agreement.
9. The City may also refer customers to your District to apply for COVID-19 Customer Assistance Program funds.
10. Either party may cancel this agreement with thirty-days written notification to the other party.



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The District would like to thank the City of Sedro-Woolley for establishing the COVID-19 Customer Assistance Program. Public Utility District No. 1 of Skagit County appreciates your commitment to water utility customers in need. If you agree to these terms, please print and sign this agreement. Return a signed copy to the District by scanning the document and emailing it as an attachment to Henshaw@SkagitPud.org. Please retain a copy for your records.

GSidhu

Signature

George Sidhu

Printed Name

General Manager

Title

April 12, 2021

Date

Julia Johnson

Signature

Julia Johnson

Printed Name

Mayor

Title

April 12, 2021

Date