

RESOLUTION NO. 2298 -22

A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON, ESTABLISHING POSITIONS AND SALARY RANGES FOR NON-UNION STAFF AND SUPERVISING EMPLOYEES.

WHEREAS, R.C.W. 54.12.090 authorizes the Commission to create positions by resolution, and

WHEREAS, the Commission has delegated authority to set position titles to the General Manager, including the creation of new positions with salary ranges created by market research or deletion of positions no longer necessary to the operation of the District; and

WHEREAS, the General Manager has reviewed the organization of the District and established positions for non-union staff and supervisory employees required to efficiently administer the affairs of the District; and

WHEREAS, R.C.W. 54.16.100 requires that the Manager recommend to the Commission salary ranges for said employees; and

WHEREAS, salaries for all employees, *except* the General Manager will be set by the General Manager. Salary for the General Manager will be set by the Commission.

WHEREAS, the General Manager has recommended the salary ranges for such positions become effective January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Skagit County, Washington, that the Positions and Salary Ranges listed below shall become effective January 1, 2023.

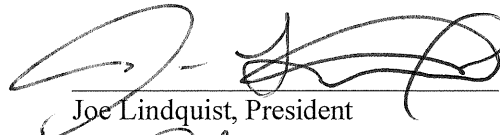
DEPARTMENT/POSITION TITLES	MINIMUM	MIDPOINT	MAXIMUM
Administration			
Executive Assistant/Clerk of the Board	37.25	44.70	53.64
Finance/Customer Service			
A/P Accountant	32.19	38.63	46.36
GL Accountant	32.19	38.63	46.36
Customer Service Billing Clerk	29.06	34.87	41.84
Customer Service Representative	24.80	29.76	35.71
Customer Service Supervisor	46.28	55.54	66.65
Finance Manager/Treasurer	64.56	77.47	92.96
Information Technology			
Financial Systems Administrator	45.58	54.69	65.63
IT Desktop Support	33.73	40.47	48.56
IT Manager	63.03	75.64	90.77
IT Systems Analyst	37.39	45.52	54.62
Network Systems Administrator	42.15	50.58	60.70
Community Relations			
Community Relations Manager	62.63	75.16	90.19
Human Resources			
Human Resources Manager	62.23	74.68	89.62
Payroll and HR Admin	36.89	44.27	53.12
Safety			
Safety/Risk Coordinator	45.38	54.45	65.34
Operations			
Distribution Superintendent	55.63	66.75	80.10
Maintenance Superintendent	55.63	66.75	80.10
Operations Manager	63.38	76.05	91.26
Operations Project Coordinator	41.30	49.56	59.47
Water Quality Lab Analyst/Supervisor	42.85	51.42	61.70
WTP Plant Superintendent	55.98	67.18	80.62

Engineering			
Engineering Administrative Assistant	30.11	36.13	43.36
Asset Analyst	38.21	45.85	55.02
Asset Management Supervisor	49.18	59.01	70.81
Capital Project Engineer	48.24	57.89	69.47
Capital Project Manager	53.88	64.65	77.58
Capital Program Manager	53.88	64.65	77.58
Contract Coordinator	34.44	41.33	49.60
Cross Connection Control Coordinator	38.21	45.85	55.02
Data Technician	26.98	32.37	38.84
Engineering Manager	66.41	79.69	95.63
Engineering Supervisor	56.45	67.74	81.29
Engineering Tech I	30.57	36.68	44.02
Engineering Tech II	34.29	41.27	49.52
Engineering Tech III	38.21	45.85	55.02
Engineering Tech III/Inspector	38.21	45.85	55.02
Engineering Tech IV	42.03	50.44	60.53
Environmental Compliance Coordinator	38.21	45.85	55.02
Locator Technician	30.57	36.68	44.02
Project Manager	47.35	56.82	68.18
Surveyor/Locator II	34.39	41.27	49.52

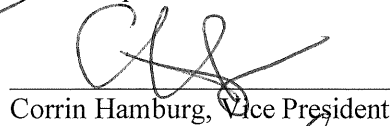
a. Salary Ranges for On-Call, Part-Time Positions: i.e. Flaggers, Surveyors, Maintenance/Grounds, Seasonal Positions and Interns will be determined by market research prior to hiring.

BE IT FURTHER RESOLVED that Resolution No. 2282-20 is hereby superseded.

ADOPTED by the Commission of Public Utility District No. 1 of Skagit County, Washington, at a regular open public meeting thereof this 13th day of December 2022.

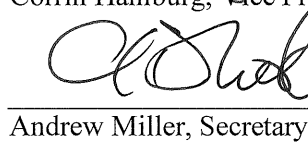


 Joe Lindquist, President



 Corrin Hamburg, Vice President

ATTEST



 Andrew Miller, Secretary