

RESOLUTION NO. 2289-21

A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON, ESTABLISHING POSITIONS AND SALARY RANGES FOR NON-UNION STAFF AND SUPERVISING EMPLOYEES.

WHEREAS, R.C.W. 54.12.090 authorizes the Commission to create positions by resolution, and

WHEREAS, the Commission has delegated authority to set position titles to the General Manager, including the creation of new positions with salary ranges created by market research or deletion of positions no longer necessary to the operation of the District; and

WHEREAS, the General Manager has reviewed the organization of the District and established positions for non-union staff and supervisory employees required to efficiently administer the affairs of the District; and

WHEREAS, R.C.W. 54.16.100 requires that the Manager recommend to the Commission salary ranges for said employees; and

WHEREAS, salaries for all employees, *except* the General Manager will be set by the General Manager. Salary for the General Manager will be set by the Commission; and

WHEREAS, the General Manager has recommended the salary ranges for such positions become effective January 1, 2022.


NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Skagit County, Washington, that the Positions and Salary Ranges listed below shall become effective January 1, 2022.

DEPARTMENT/POSITION TITLES	MINIMUM	MIDPOINT	MAXIMUM
Administration			
Executive Assistant/Clerk of the Board	32.31	38.77	46.53
Finance/Customer Service			
A/P Accounting Tech	26.44	31.73	38.07
Finance Manager/Treasurer	57.82	69.39	83.27
Senior Acct Lead	34.73	41.67	50.01
Customer Service Billing Clerk	27.54	33.05	39.67
Customer Service Representative	22.89	27.47	32.95
Customer Service Supervisor	36.32	43.57	52.29
Information Technology			
Financial Systems Administrator	39.85	47.83	57.38
IT Manager	49.65	59.58	71.49
IT Desktop Support Technician	28.98	34.78	41.74
IT Server Administrator	33.93	40.71	48.85
Network Systems Administrator	35.71	42.85	51.42
Community Relations			
Community Relations Manager	45.72	54.86	65.84
Human Resources			
Payroll/HR Administrator	31.97	38.37	46.05
Human Resources Manager	51.43	61.72	74.05
Safety			
Safety/Risk Coordinator	41.65	49.97	59.97
Operations			
Operations Manager	51.79	62.15	74.59
Operations Project Manager	38.87	46.62	55.96
Water Quality Lab Analyst/Supervisor	38.31	45.96	55.16
WTP Plant Superintendent	45.18	54.22	65.06
Maintenance Superintendent	43.02	51.63	61.95
Distribution Superintendent	46.43	55.71	66.86

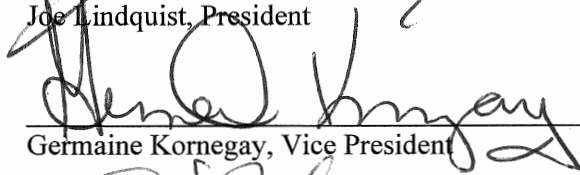
Engineering			
Engineering Administrative Assistant	27.11	32.52	39.04
Asset Analyst	31.41	37.68	45.23
Capital Projects Manager	49.73	59.67	71.61
Capital Projects Inspector	36.27	43.52	52.23
Contract Coordinator	32.65	39.18	47.02
Cross Connection Control Coordinator	31.41	37.68	45.23
Data Technician	22.90	27.48	32.99
Engineering Manager	62.96	75.54	90.65
Engineering Supervisor	51.79	62.14	74.57
Engineering Tech I	26.15	31.38	37.66
Engineering Tech II	28.67	34.38	41.27
Engineering Tech III	31.41	37.68	45.23
Engineering Tech III/Inspector	31.41	37.68	45.23
Engineering Tech IV	35.54	42.65	51.18
Environmental Compliance Coordinator	31.41	37.68	45.23
GIS Analyst	31.69	38.66	45.64
Asset Management Supervisor	46.61	55.93	67.12
Locator Technician	25.01	30.00	36.01
Planning Engineer	39.07	46.87	56.25
Project Manager	41.13	49.34	59.21
Surveyor/Locator II	28.08	33.71	40.45
<i>a. Salary Ranges for On-Call, Part-Time Positions: i.e. Flaggers, Surveyors, Maintenance/Grounds, Seasonal Positions and Interns will be determined by market research prior to hiring.</i>			

BE IT FURTHER RESOLVED that Resolution No. 2282-20 is hereby superseded.

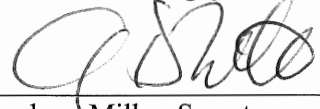
ADOPTED by the Commission of Public Utility District No. 1 of Skagit County, Washington, at a regular open public meeting thereof this 14th day of December 2021.



 Joe Lindquist, President



 Germaine Kornegay, Vice President



 Andrew Miller, Secretary

ATTEST